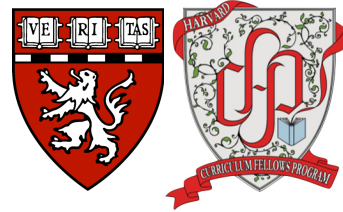


## **Curriculum Fellow in Cell Biology**

Institution: Harvard Medical School  
Location: Boston, MA  
Category: Faculty - Science  
Type: Full Time



Harvard Medical School's Curriculum Fellows Program (CFP) is pleased to announce a full-time Curriculum Fellow position in the Department of Cell Biology. This is an exciting opportunity to work with faculty members within the Department of Cell Biology to develop, implement, and research novel training opportunities for Cell Biology graduate students.

The Curriculum Fellows Program is a postdoctoral service and training program focused on curriculum development, teaching, and educational programming in the biological and biomedical sciences. Curriculum Fellows work closely with members of the HMS faculty and administration to develop, deploy, and evaluate evidence-based graduate training. Fellows also receive mentorship and career advising to support their development as educators and help them succeed in a variety of education-focused careers. More detailed information about the CFP and the CF role can be found in the 2019 CF cohort announcement available on our website: (<http://curriculumfellows.hms.harvard.edu/job-opportunities>).

The primary responsibility of the Curriculum Fellow in Cell Biology will be to develop and support graduate-level curriculum in the Department of Cell Biology and to support a major NIGMS-funded T32 training grant: Molecular, Cellular, and Developmental Dynamics (MCD<sup>2</sup>).

### **Responsibilities include:**

- Working with faculty course directors and the PI of the MCD<sup>2</sup> training grant to manage and innovate courses offered by the Department of Cell Biology.
- Participating in the administration and planning of Cell Biology 201, an introductory course that is required for all first-year students in the Biological and Biomedical Sciences (BBS) graduate program.
- Organizing and overseeing multiple short courses, including nanocourses (two-day courses that teach transferrable skills and update the community on the latest techniques and discoveries) and a one-week course in experimental design, platforms, and analytics.
- Collecting and analyzing student academic and career outcomes data, formally evaluating the MCD<sup>2</sup> training program, and preparing components of the competing renewal and annual progress reports for the training grant.
- Working with faculty and students to develop and manage para-curricular activities that serve MCD<sup>2</sup> training goals.

### **Qualifications, job skills, and competencies:**

- Ph.D. in Cell Biology or a closely related area by the time of appointment.
- Prior experience or demonstrated interest in teaching.

- Outstanding writing and organizational skills.
- Demonstrated capacity for independence, perseverance, and innovation, as well as the ability to work as part of a team.

The CF appointment is renewable annually for a maximum of three years and is non-tenure-track. Fellows are appointed as research associates, with possible promotion to the rank of Lecturer, contingent on experience and performance.

**To apply:**

Multiple open CF positions at Harvard Medical School are listed here:

<http://curriculumfellows.hms.harvard.edu/job-opportunities>. Interested candidates are welcome to apply for one or more of these positions with a single application. The ideal start date for the Curriculum Fellow in Cell Biology is on or before June 1, 2019 at Harvard Medical School in Boston, MA. Candidates will be interviewed by phone or Skype before selections are made for on-campus interviews.

Applicants should email a single PDF document containing:

(1) a letter of application that clearly identifies the specific curriculum fellow position or positions to which you are applying, and addresses your interest in and qualifications for the position

(2) a curriculum vitae

(3) a statement of teaching philosophy

Email application materials to [cfp@hms.harvard.edu](mailto:cfp@hms.harvard.edu), attention Dr. Bradley Coleman, Co-Director of the HMS Curriculum Fellows Program. Include the names and contact information of three references, who will be contacted during the review process. The review of applications will begin Tuesday, February 19<sup>th</sup>, 2019.

*We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions or any other characteristic protected by law.*