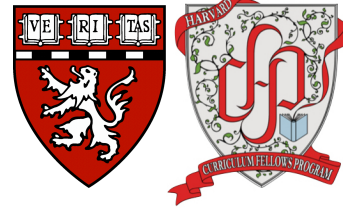


Curriculum Fellow for the Program in Neuroscience

Institution: Harvard Medical School
Location: Boston, MA
Category: Faculty - Science
Type: Full Time



The Harvard Medical School (HMS) Curriculum Fellows Program (CFP) invites applications for a Curriculum Fellow in Neurobiology to develop and support educational programming within the Harvard Graduate Program in Neuroscience (PiN). The CFP is a postdoctoral service and training program focused on curriculum development, teaching, and educational programming in the biological and biomedical sciences. The Curriculum Fellow (CF) for the Program in Neuroscience will primarily work with PiN leadership and faculty to develop, implement, and assess educational programming aligned with current demands of the training landscape and designed to prepare PiN students for success in a wide range of careers. Fellows also receive mentorship and career advising to support their development as educators and help them succeed in a variety of education-focused careers. More detailed information about the Curriculum Fellows Program and the role of a CF can be found in the 2019 CF cohort announcement available on our website (<https://curriculumfellows.hms.harvard.edu/job-opportunities>).

Specific Responsibilities:

- Work closely with the faculty directors of the core graduate course in PiN (“Discipline of Neuroscience”) to develop course materials and assessments, coordinate TA activities, and manage online course content.
- Organize and implement PiN orientation programming
- Work with leadership in PiN and our partners at Morehouse School of Medicine’s B.S./M.S. Program in Neuroscience to strengthen joint training and professional development opportunities for students and faculty between our two programs. This includes organizing and facilitating summer visits by Morehouse students.
- Coordinate the new PiN Certificate in Computational Neuroscience
- Provide academic support to PiN faculty to facilitate the creation of new elective courses.

Qualifications:

- An earned doctorate in neurobiology or related field
- Experience teaching graduate or undergraduate students
- Postdoctoral research and/or teaching experience is relevant but not required

Job Skills and Competencies:

- Broad content knowledge in the field of neurobiology that will enable the CF to effectively partner with faculty to design new educational resources
- Ability to work collaboratively with multiple faculty and administrative partners to develop new courses and educational/training opportunities
- Experience applying pedagogical best practices to the classroom, including evidence-based teaching methods and technological innovations
- Strong oral and written communication skills, strict attention to detail
- Strong organizational and administrative skills and the ability to successfully plan and implement programs and events

- Ability to work independently to identify and implement optimal solutions to diverse problems
- Familiarity with quantitative methods and/or programming languages (especially MATLAB) a plus

The CF's appointment is renewable annually for a maximum of three years, and is non-tenure-track. Fellows are appointed as research associates, with possible promotion to the rank of Lecturer contingent on experience and performance.

To apply:

Multiple CF positions are currently open at Harvard Medical School. These are listed at the CFP web site – <http://curriculumfellows.hms.harvard.edu/job-opportunities>. Qualified candidates are welcome to apply for more than one of these positions with a single application. The ideal start date for the Curriculum Fellow for the Program in Neuroscience is on or before June 1, 2019 at Harvard Medical School in Boston, MA. Candidates will be interviewed by phone or Skype before selections are made for on-campus interviews.

Applicants should email a single PDF document containing:

(1) a letter of application that clearly identifies the specific curriculum fellow position or positions to which you are applying, including your interest in and qualifications for the position

(2) a curriculum vitae

(3) a statement of teaching philosophy

Address emails to cfp@hms.harvard.edu, attention Dr. Bradley Coleman, Co-Director of the HMS Curriculum Fellows Program. Include the names and contact information of three references, who will be contacted during the review process. **The review of applications will begin Tuesday, February 19th, 2019.**

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions or any other characteristic protected by law.